

Ref: Tender No. AYCL/TED/Packet Tea/Blending & Packing/02/2015-16

Dear Sirs,

Sub: Tender towards Blending & Packing 2015-16

Tender No: AYCL/TED/Packet Tea/Blending & Packing/02/2015-16

We invite competitive "Quotations" towards Blending & Packing for Season 2015-2016.

We enclose herewith a set of tender documents consisting of the following which may please be returned duly completed in all respects/signed and sealed as a token of acceptance.

1. Annexure – I - General Information - Part-1 of Tender
2. Annexure – II - Price Sheet - Part-2 of Tender

You are required to submit your quotation in two sealed covers separately for Part-I & Part-II superscribing "Quotation against Tender Enquiry No. AYCL/TED/Packet Tea/Blending & Packing /02/2015-16 Part-I or Part-II". Both these sealed covers are to be put inside another sealed envelope superscribing "**Tender No: AYCL/TED/Packet Tea/Blending & Packing/02/2015-16 Part-I and Part-II**".

Your quotation must reach the office of the undersigned on or before **21st July, 2015 by 3 p.m.**

Quotation for Part-I will be opened on **22nd July, 2015 at 3 p.m.** in our office and you may be present in the tender opening in the scheduled date and time

Yours faithfully

ANDREW YULE & CO. LTD.

**Dy. General Manager (Quality Control & Marketing)
Tea Division**

TENDER FORM

Tender No: AYCL/TED/Packet Tea/Blending & Packing/02/2015-16

General Information

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places must be tagged with the application for evidencing the information furnished in the application.

1. Name of the firm in full :

2. Address, Telephone No.
& Fax No. :

Address

Telephone No.

Fax No.

3. Status of the organization :

4. Trade Licence No.
(Please attach a photo
copy of the licence) :

5. Banker's name

(a) Name of the Bank :

(b) Name of the Branch :

(c) Address of the Branch :

Note : A copy of Banker's Certificate to be attached.

6. Sales tax Registration No.

(a) Central :

(b) State / VAT :

(Please attach photo copies of Registration Certificate)

7. Whether Registered :

as an SSI Unit, if yes,
Registration No.

8. Please indicate details of

your experience particularly :

in respect of Blending & Packing to Tea Company
along with supporting documents

(only last two years orders to be mentioned)

Note : TENDER/QUOTATION will not be accepted without copy of order from reputed Tea Companies.

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) & have the sole discretion to reject or accept my/our candidature.

(Signature of the Applicant)

Office Stamp/Seal.

Place :

Date:

TENDER FORM

Tender No: AYCL/TED/Packing Tea/BLENDING & PACKING/02/2015-16

GENERAL TERMS & CONDITION:

1. The packing materials will be delivered to your destinations to facilitated packing.
2. VAT/Sales tax/Service Tax will be paid extra as applicable.
3. The rate should remain firm during pendency of the contract.
4. 100% payment will be made within 60 days from the date of receipt of material.
5. **Sample should be provided for approval before effecting packing and despatch. .**
6. Delivery: As per schedule of the Company..

The Tenderers are requested to ensure Earnest Money Deposit alongwith the Tender in the following manner, which will be converted into Security Deposit for the successful Bidders/ and will be released on completion of Delivery.

EMD Rs. 5,000/- to be enclosed alongwith Part-I of the Tender documents. DD or A/c. Payee Cheque favouring ANDREW YULE & CO. LTD.

7. Decision for awarding contract / job is vested with the Management.
1. Andrew Yule & Co. Ltd., Tea Division, reserve to right to reject, fragment the job/order without assigning any reason thereof. However, in the event preference will be given to the lowest bidder.
2. On the basis of specification and terms indicated the Tenderers should confirm rates in our prescribed attached herewith Annexure – IV.

We confirm that we have gone above carefully and except the same.

Signature :

Seal :

Date :

TENDER FORM

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Specification of Work

Collection of teas from different Warehouses after collecting DO's from Company, blending, packing and despatch as per instruction.

1. Blending & Packing in pouches/laminates/bag in machines and by hand.
500gms / 250gms / 100gms / 35 Kg. / 5 Kg. / 20 Kg. / 10 Kg.
2. Blending & Packing by hand in Cartons of sizes: 500gms/250gms/100gms.
3. Blending & Packing by hand in Metal Tin Caddies and Pine Chestlets with shrink wrapping of size: 50gms/100gms/125gms/200gms/250gms.
4. 5 Kg., 10 Kg. & 20 Kg. Paper Sack / Bag Packing.
5. Tea Bag making including printing of tags and laminate pouches for tea bags and packing them in Tea Bag Cartoons and Master Cartoons.
6. Packing rate to be quoted should be per Kg. except tea Bags which will be per Tea Bag in Sachet.
7. 2.5 Kgs. Pet Jar packing and stickering.

TENDER FORM**PART II of TENDER****Tender No: AYCL/TED/Packing Tea/BLENDING & PACKING/06/2015-16**

	50gms	100gms	125gms	200gms	250gms	500gms	35Kg.	5Kg.	0.2.5gms	0.2gms	2.5 Kg.
Pouch											
Carton											
Tin Caddy											
Chestlet											
Bag											
Tea Bag - Double Chamber											
Tea Bag - Pyramid											
Pet Jar											

- Please indicate screen printing charges (in case FSSI No. is printed) per 1000pcs. Pouches Rs. _____
- Stamping (Price, Code, Date & Manufacturing) charges per 1000pcs. Pouches Rs. _____
- Sticker pasting charge per piece Rs. _____

1. VAT/Sales Tax/Excise/Others :
2. We confirm our capacity for season as :

:

Signature :

Seal :

Date :